

Vestry Minutes of St. Paul's Episcopal Church in Marquette, Michigan

Jan. 16, 2022

This meeting was held at St. Paul's Episcopal Church and on Zoom.

Present: Cathy Cole, Lynn Domina, Jan Edwards, Marna Franson, Sandra Jones, Kris Mowafy, and Janeen Rastall via Zoom

Absent: None Guests: Linc Frazier

Marna Franson opened the meeting with a prayer.

Approval of Minutes – The November minutes were approved without changes.

Finance Committee Report – Linc Frazier presented the Finance Committee report. The Jan- Dec Year End balance showed a loss of \$26,000. The bank balance was \$50,096 due to funds transferred from the St. Paul's trust to cover projected expenses into 2022. Expenses for the year matched the budgeted expenses. Revenue was greater than budgeted with more unpledged donations than anticipated. Memorials were \$1,300 and Building Use generated \$385. The Income from 2021 included funds from the federal PPP. The Trusts combined funds have \$640,000. Linc will ask Pat Micklow about the Williams bequest.

Junior Warden's Report – Building Repair – Tuck Pointing Jan Edwards has asked for a prioritization of repairs from the company who made the original bid. She hopes to get individual estimates for the itemized repairs.

Judd Spray says that we will have to wait until the next auto-renewal period to cancel our inspection contract with Otis. This should be in May 2025. It will be added to the Administrative Assistant's calendar and the Building Committee's calendar to cancel the contract 120 days in advance of the auto-renewal.

Sandra Jones asked for a budget for the purchase of a library rug. It was recommended that \$200-300 would be the correct amount.

Mutual Ministry Review - Marna is working on a diocesan standard review process for members of the Vestry, MST and the missioner. She hopes to have results in 3 weeks. She hopes that this will help with unmatched expectations of each other's roles. There was a discussion of the broad scope of the missioner's job description.

Annual Meeting – The Annual Meeting will be hybrid so that those who cannot attend in person will be able to participate via Zoom. There will be a breakout into small groups to eat and discuss priorities. It is hoped that covid will have subsided enough to have lunch as in the past. Committees will present highlights from their reports and there will be voting for new Vestry members. After the meeting the Vestry will meet.

Vestry vacancy – There was a discussion of possible candidates for the coming vacancies on the Vestry. Possible candidates were discussed.

Website – Janeen will send a link of the old St. Paul's website to the Vestry. The Vestry members should make a list of items they would like on the new website and send that with samples of websites that could be used as models to Janeen. Janeen will build some draft websites from the lists and models that she receives.

Meeting Rooms – Marna distributed a draft building use document with some new wording for the Vestry to review. She asked for feedback on the changes. She will email a copy to Janeen.

Revision of Bylaws – Lynn will send a Doodle poll to the Vestry to select a meeting date to discuss new bylaws. Under consideration will be the length of term for committee members and the function of the committees.

Covid Precautions – There was a discussion of obtaining N95 masks for the Sunday Services.

New business – Janeen asked for prayers for her brother-in-law and his family. Jordan Jenkins, son of her brother-in-law passed away on Saturday, unexpectedly.

Marna is going to include discussions about conversations with community leaders in the Design and Thinking planning sessions.

Marna closed the meeting with a prayer.