

St. Paul's Episcopal Church

Vestry Minutes

May 18, 2025

Present: Jo Wittler, Dan Rydholm, Bob Potrzuski, Jan Edwards, Kris Mowafy, Linc Frazier, Fred Cole, Peter Goodrich. Absent: Marna Franson, Trish Slotterback, Carol Potrzuski

Opening prayer: Kris

Minutes reviewed. Motion to approve Jo/Bob. Motion passed.

Agenda reviewed. Review of letters added. Motion to approve agenda as amended Kris/Dan

Review of Covenant tabled until Marna's return.

Sound system report: Peter

- There is a portable sound system available and is stored in the electronic room off of the conference room.
- He did not receive a pledge letter/card. It was explained that because he had already contributed, that one was not mailed out.
- There is a microphone for Zoom available and is kept in the mailbox with other microphones.
- A bid from Studio 29 is coming soon. Peter was able to take measurements of the Sanctuary that they will use to make a virtual model to prepare an estimate. Northern Sound and Video require making a trip here to inspect the room. They will charge \$150 for this inspection. A motion was made to seek a proposal from Northern Sound and Video by Jan/Jo. Motion passed unanimously.

Jan has found a folder with paperwork from Park Cemetery and Northland Cemetery showing that St. Paul's owns several burial plots. Trish is going to call the Sexton of both cemeteries to see if these plots are empty.

We have gotten proposals from OPG and Cooper for a new copy machine with the capability of making booklets. Discussion followed. Motion to go with OPG to lease a new copy machine for 63 months at \$125/month. We will not go with a maintenance package at this time, but will revisit the idea in 6 months made by Bob/Jo. Motion passed unanimously.

Jan advised the members that 2 letters have been received that are critical of some parts of our service. Discussion followed.

Jan revisited the subject of upgrading to Zoom Workplace Pro. We will not upgrade, as the Diocese is paying for our zoom Workplace at this time.

TKE has signed a contract to handle our elevator maintenance and testing.

Youth outreach has been tabled until Marna's return.

Financials: Linc. Reports that \$20,000 has been withdrawn from St. Paul's Trust to be deposited into the checking account to cover expensed. Linc stated that monies for the elevator maintenance can be drawn from the Shiras Trust. The financial overview was gone over. We have lost 3.86% because of market fluctuations.

Junior Warden report: Bob.

- Bob thanked all who helped with the Spring Clean-up.
- He has been purging the sediment from the boiler weekly.
- We are experiencing some electrical problems, and an electrician has been contacted. He will be here on Monday morning.
- Another pew will be removed to provide another handicap area.

NFSP report: Fred. The application for dispersal of money from the capital grant was submitted on 5/1/25. More grants are being submitted, and we can reapply to others next year. We have money remaining from the communication portion of the grant, and conversation regarding using that money to design a website followed. Discussion regarding the 150 anniversary continues. There will be another concert in November. The masons are planning on starting the tuck

pointing of the exterior of the church in late summer. Fred states that he will reach out to Ken Chapsky regarding building strategies.

Tasks: May lock-up – Jo

June lock-up – Jan

July lock-up – Bob

August lock-up – Dan/Kris

June prayers – Bob

Next meeting will be June 22 because of Father' Day

Closing prayer – Kris

Meeting adjourned.

Respectfully submitted by Kris Mowafy, clerk of the Vestry